



16 West Church Street
Bowling Green, MO 63334
573-324-5451 Phone
573-324-2644 Fax
www.bowlinggreen-mo.gov

SITE PLAN APPLICATION

We, the undersigned, request the City of Bowling Green Missouri to approve the site plan attached to this application, and attest to the truth and correctness of all facts and information presented with this application.

Legal Description of Property (attach separately if needed)

Site Plan Type (indicate zoning code; R-1 is exempt) _____

Street Address (or other common property description) _____

Property Owner _____

If Corporation, Corporate Official Name and Seal _____

Mailing Address _____

Phone _____ Fax _____ Email _____

Property Owner's Signature _____
(if a corporation, signature of designated corporate official)

Applicant Name (if different from property owner) _____

Mailing Address _____

Phone _____ Fax _____ Email _____

Applicant's Signature _____
(attach Power of Attorney authorizing applicant to act on property owner's behalf)

I understand that I am required to obey all City of Bowling Green Municipal Codes and obtain all necessary governmental approvals before beginning site work.

CHECKLIST FOR A COMPLETED SITE PLAN APPLICATION

All of the items indicated on the checklist below must accompany the application or the site plan will not be reviewed. Submit the completed application and all necessary materials to Bowling Green City Hall at 16 West Church Street Bowling Green, MO 63334.

SITE PLAN CONTENTS

Submit 3 copies of the Site Plan to include the following information:

1. Proposed use and general description of proposed development.
2. A survey by a registered land surveyor, showing property boundary lines and dimensions; all easements, roadways, rail lines, public rights-of-way and any part of which cross, are adjacent to, and/or affect the subject property. OR an appropriate substitute to be determined at the discretion of the Building Inspector.
3. If easements are necessary, evidence that these can be obtained.
4. Approximate north arrow and scale.
5. Zoning classification and present use, if any, of the subject property.
6. General location and approximate dimensions of all vehicular and pedestrian circulation elements, including streets, driveways, entrances, curb cuts, parking and loading areas, and sidewalks including slope and gradient of vehicular elements.
7. Location and size of existing public water and sewer utilities on or adjacent to the site and location of fire hydrants.
8. Copies of all requisite state and federal permits.
9. Location, size, use and arrangement of all proposed buildings and computations showing height in stories and feet, floor area ratio, total floor area, total square feet of ground area coverage of proposed and existing buildings which will remain, if any, and building separations.
10. A storm water management plan in compliance with the City of Bowling Green Missouri Municipal Code.
11. Location, size and arrangement of all proposed outdoor signs.
12. A landscape and buffer zone plan submitted in compliance with the requirements of the City of Bowling Green Missouri Zoning Regulations and drawings of any proposed screening or buffer plantings and types of materials or plantings used.
13. A soil erosion control plan for the period during which construction will be taking place and after construction is complete.
14. Any other information that may be required by the City to determine that the application is in compliance with the City of Bowling Green Missouri Zoning Regulations and Municipal Code.
15. Application Fee of \$100.00.

Contact the City Building Inspector/Zoning Code Administrator to ensure that this application conforms to the site plan requirements. 573-470-5451.

