



16 West Church Street
Bowling Green, MO 63334
573-324-5451 Phone
573-324-2644 Fax
www.bowlinggreen-mo.gov

SIGN & ADVERTISING DEVICES PERMIT APPLICATION

Date _____

Location (Street Address) _____

Applicant _____ Applicant Phone # _____

Contractor Name _____ Contractor Phone # _____

Commencement Date _____ Completion Date _____

Length _____ Width _____ Depth _____

Applications for Permanent Signs Shall include the Following Information:

- Detailed Drawing to Scale
- Site Plan to Scale
- Exact Wording and Coloring of Sign
- Type of Sign
- Fee

\$25.00 FEE REQUIRED WITH APPLICATION

Time Limits: If the work authorized by a permit has not been completed within six (6) months after the date of approval such permit shall become null and void and a new permit shall be applied for and issued prior to erecting the Sign.

Completion: The erector or installer of the Sign or Advertising Device shall notify the City within fourteen (14) days of the completion of installation. The City shall within fourteen (14) additional days take, develop, date and file appropriate colored pictures of the Sign or Advertising Device. Said file shall be maintained by the City and shall to be open for public inspection during normal business hours thereafter.

OFFICE USE ONLY

Date(s) Inspected _____ Date Approved _____

Inspector Signature _____